

LINCOLN COMMUNITY FOUNDATION

Quick Response Fund

Purpose

The Quick Response Fund is designed to respond to unexpected needs or special funding opportunities where a small investment could make a big difference to nonprofits and their constituents in Lincoln and Lancaster County in Nebraska. Grants made from the Quick Response Fund are broad in nature and can be for any purpose that benefits the residents of Lincoln and Lancaster County. The Quick Response Fund meets the needs for requests where the traditional application process and timeline would result in a loss of an opportunity or project or where other funding sources are not available.

Quick response grants are not meant to take the place of proper planning. They are available to respond to needs or opportunities that arise and require quick action.

Grant Amounts and Approval Process

The maximum size of a quick response grant is \$1,000. Grants are generally approved within one week of receiving an application.

Eligibility

To be eligible for a quick response grant, the applicant organization must:

- ▶ Be a tax-exempt organization under 501(c)(3) of the Internal Revenue Code or an organization recognized by the IRS as those to which gifts are tax-deductible.
- ▶ Provide programs and services that benefit residents of Lincoln and Lancaster County in Nebraska.
- ▶ Demonstrate that programs are open and nondiscriminatory.

Note: Individuals are not eligible to apply for quick response grants.

Application Procedures

Applications for Quick Response Grants are accepted and reviewed on an ongoing basis. You must contact the Lincoln Community Foundation prior to submitting a proposal to discuss the appropriateness of the request.

Organizations wishing to apply must submit the following information to the Lincoln Community Foundation:

- The attached Quick Response Fund Application
- A one-page proposal outlining
 1. The need
 2. The target audience
 3. The activities to be accomplished
 4. The proposed outcome(s) or result(s)
- Your organization's 501 (c)(3) IRS determination letter verifying nonprofit status.

Grant requests can be submitted by mail, fax or e-mail to:

Sarah Peetz
Vice President for Community Outreach
215 Centennial Mall South, Ste 100, Lincoln, NE 68508
Phone: 402-474-2345 Fax: 402-476-8532
Email: sarahp@lcf.org

Quick Response Fund Application

- A. Organization Name _____
- B. Address _____
- C. Telephone Number _____
- D. Fax Number _____
- E. E-Mail Address _____
- F. Website _____
- G. Chief Executive Officer _____
- H. Contact Person and Title _____
(if other than the Chief Executive Officer)
- I. Amount Requested _____

Briefly describe your organization's mission:

Please provide information about the other funders/resources to which you have applied for funding for this project and for what amount(s):

- Attach no more than one page to this application with the following information:
1. The need
 2. The target audience
 3. The activities to be accomplished
 4. The proposed outcome(s) or result(s)
- Attach a copy of your organization's 501 (c)(3) IRS determination letter verifying nonprofit status.